

## MOVE OUR CLEANING CHECKLIST FOR FULL RETURN OF DEPOSIT

All of the below tasks are expected to be finished up final inspection. You will be charged if the house is not found in satisfactory condition which means if you don't do it, it's not satisfactory. ITEMS ARE LISTED BY TOOM AND NUMBERED IN THE ORDER THEY SHOULD BE COMPLETED TO MAKE CLEANING GO FASTER. MATERIALS YOU WILL NEED ARE ALSO LISTED FOR YOUR CONVIENCE. YOU DON'T HAVE TO BUY FANCY CLEANING STUFF, BUT SOME OF THE CLEANING SUPPLIES LISTED ALSO MAKE CLEANING FASTER.

### ALL ROOMS

### TASK (Wipe down all woodwork – baseboards, doors, casing – for all rooms!)

_____ Walls / Ceiling	Cobwebs / Nails removed – sweep off ceilings / walls with broom
_____ Floors	Baseboards / floors swept – sweep around baseboards, then do floors, vacuum or mop to finish.
_____ Windows	Dirt removed, Windexed and wood around dusted off.
_____ Screens	In tact, wiped at base
_____ Window blinds	Washed off, dusted first with dry Swiffer duster and residue removed with damp rag (If blinds are damaged you will need to replace with matching blind, or it will be deducted from your security deposit.
_____ Light fixture/ Fan	Dusted with Swiffer duster and wiped off with damp rag
_____ Carpets	Carpets must be cleaned by a professional carpet cleaning company (Receipt for cleaning must be given to Realiant at move out inspection)

### KITCHEN

### TASK

_____ Sink	Scrubbed with comet cleaner and a sponge, polished with windex and paper towels
_____ Cabinets	Wiped down, cleaned out with damp rag and capful of bleach and gallon of water on Mr. Clean and water
_____ Range & Oven / microwave	Scrubbed with comet and sponge, polished with windex and paper towels.
_____ Refrigerator	Scrubbed with comet and sponge, polished with windex and paper towels.
_____ Dishwasher	Front scrubbed with clean rag and windexed, remove all items and run one last time to remove debri.

### BATHROOMS

### TASK

_____ Sink	Scrubbed with bleach water / Windexed
_____ Toilet	Scrubbed with bleach with inside scrubbed with toilet scrubber/ all surfaces windexed.
_____ Tub / Shower	Scrubbed with comet and sponge, Lime and mold removed, windex to finish.
_____ Cabinet/ Mirror / Vanity	Scrubbed and windexed.
_____ Exhaust fan	Dusted and excess residue scrubbed off with damp rag and water
_____ Towel racks	Dirt removed / wiped off with damp rage

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### UTILITY AREA

\_\_\_\_\_ Washer / Dryer

### TASK

Wiped down on outside with damp rag and windexed, open doors and wipe off around openings. Remove all lint build up.

### GARAGE

\_\_\_\_\_ Walls / Ceiling

Cobwebs/ Nails removed

\_\_\_\_\_ Floors

Baseboard / Floors swept

\_\_\_\_\_ Windows

Dirt removed, windexed

### MISC

\_\_\_\_\_ Basement

Walls cleaned and floors vacuumed, sweep around baseboards

\_\_\_\_\_ Exterior

Porches, decks are to be swept and any items removed. Lawns are to be mowed.

### DAMAGES

### (APPROXIMATE COSTS MAY VARY)

Doors

Interior- \$150 / Exterior- \$200+ (door will costs to replace as matched)

Walls / Ceiling holes

\$50 per hole under 10 inches wide. \$100+ per hole over 10 inches wide ,

Carpet

Carpet damage will require full room replacement charged per room at \$4.50 per sq. ft (whole room size)

Light fixture

\$85 per light fixture replaced.

Appliances

Up to entire deposit if broken (cost of appliance and install) \$50 if dirty

Unreturned keys / remotes

\$30 per original key / \$150 for unreturned garage remote

Uncleaned floors

\$75 per room (stairs count as a room)

Uncleaned rooms

\$100 per room

\*If you hire a professional cleaning service they must clean all of items on the cleanout checklist and you must inspect these items and check them off to verify they have been cleaned. Hiring a cleaning service is not an excuse for items not being completed. Items not completed will be deducted from the security deposit for cleaning. This is a guideline to give you an idea of how much will be charged if undone.

THANK YOU AND IF YOU HAVE ANY QUESTIONS CALL REALIANT PROPERTY MANAGEMENT AT 859-756-0106. THIS SHEET IS TO CREAT THE SAME STANDARDS FOR ALL PROPERTIES AND AS A GUIDELINE FOR YOUR CONVIENCE TO KNOW WHAT IS EXPECTED FOR YOU TO RECEIVE YOU FULL DEPOSIT. PLEASE BRING THIS FORM TO YOUR MOVE OUT INSPECTION AS WE WILL BE LOOKING AT ALL OF THESE ITEMS TO DETERMINE YOUR DEPOSIT STATUS.

TENANT SIGNATURES: \_\_\_\_\_ DATE: \_\_\_\_\_

PROPERTY ADDRESS: \_\_\_\_\_